

# Management committee | AGENDA

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20 January 2021 | 6.30pm | Meeting location Rathdowney Memorial Grounds

Meeting called by Sue George

Type of meeting Routine

Chair Andrew Buchanan

Secretary Sue George

## Invited

Andrew Buchanan

Pam Hardgrave

Sue George

Doug Hardgrave

Mal Jobson

Anthony Masen

Ellen Masen

Hans Masen

Rachelle Richards

Anita Smith

Anthony Ward

Emma Williams

## Apologies

## TABLED

- Secretary's report – Action list
- Treasurer's report – Written report and balance sheet
- Campdraft report
- Caravan park report
- Final draft – RMGA rules

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## Secretary's report | Presenter Sue

Issues arising:

1. xxx

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## Treasurer's report | Presenter Pam

Issues arising

1. xxx

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## Action items

## Person responsible Deadline

xxxxx

xxx

xxx

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## 2021 Campdraft | Presenter Tony

Report on progress with 2021 Campdraft.

Decisions:

Action items	Person responsible	Deadline
Recruit other members to subcommittee	Andrew/Tony	ASAP

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### Constitution/Rules | Presenter Sue

Meeting to consider the final draft. Minor amendments because the Queensland Government has just amended requirements. *Incorporated Associations and Other Legislation Amendment Act 2020.*

*Decisions: Need to decide if the MC committee endorses the latest draft, and if any changes are required before the January General Meeting.*

Action items	Person responsible	Deadline
Finalise and circulate with agenda paper for January general meeting.	Sue	30 January

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### Caravan Park | Presenter Doug

Consider rules for casual, and long-term stay residents. These are based on the old 'Information for Visitors' brochure.

*Decisions:*

Action items	Person responsible	Deadline
Publish rules online.	Sue	January 31
Print out rules for Park Administrator to give to visitors when they arrive.	Sue	January 31
Collect and collate data on bookings	Sue	March 21

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### Income – Grants and donations | Presenter Sue

Update. Information only.

- Request to Council for \$42 000 to support the electrical upgrade.
- Three significant grant rounds in the next 2 months.
- Is there any interested from members, in applying for more grants?
- **Need a strategic plan to guide priorities.**

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### Housekeeping/General business | Presenter Sue

The following general business items were discussed

- Incomplete project – dump point. Suggest we appoint someone to get this finished.
- Incomplete project – laneway. Suggest we appoint someone to get this finished.

- Incomplete project – solar meter connection. Ask someone to follow this up.
- Repairs needed – Plumbing in canteen
- Repairs needed – Cold room motor

*Decisions:*

Action items	Person responsible	Deadline
Dump point		
Laneway		
Solar meter connection		
Plumbing repairs in canteen		
Cold room repairs		

Meeting ended: 7.45 pm

Next meeting: 20 January 2021

Signed

President